

COBA LEADERSHIP TEAM MINUTES

February 19, 2016

Present: Doug Berg, Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Juliana Lilly, Mitchell Muehsam and Valerie Muehsam.

1. Approval of minutes. The _____ agree with the team's recommendation.
 3. Faculty/Staff meeting. There will be a Faculty/Staff meeting on Tuesday, March 1

_____, _____st, at 3:30pm. The Dean will go over the AACSB peer review team's report.

4. Entrepreneurship major.

_____, _____ There will be a program review of the Entrepreneurship major. Dr. Collins, Dr. Sullivan, Dr. Deutsch, Dr. Matt DeVos, and Dr. Ron Koska are scheduled to serve on the Dean will reach out to Ron Koska in regards to serving on the committee.

5. Meta-assessment. Dr. Lilly is compiling what she has received from members of COBA's meta-assessment team in regards to the meta-assessment. Dr. Lilly will schedule meetings with each department to go over the meta-assessments. The report is due to the University by mid-March.

6. Miscellaneous.

- a. Budget Meeting. The Dean will be meeting with the Budget Office and Academic Affairs on February 24th to present COBA's requests for New Initiatives and HEAF funds for FY2017.
- b. COBA summer research grants. COBA summer research grants are due March 14th. The Dean will send an email to the faculty of what should be included in their proposal.
- c. Master syllabi. There should be a master syllabus for each business course. Will discuss at a future meeting.
- d. Online BBA and TWC schedule. There was discussion on who should be overseeing the online BBA and the TWC schedule.